



# Contractor Management

**Efficiently manage all your contractors so they become and stay productive and safe members of your workforce.**

Contractor Management takes care of all the necessary documents to ensure contractors' safety and the compliance of your company.

With contractor management comes the need for full visibility on who is at work in your factory. Not only for regulatory reasons, but also for safety concerns.

TenForce Contractor Management is the right fit for you if you're looking to:

- Effectively manage the increasing workload due to the ever-growing number of contractors in your business
- Spend less time filling in documents
- Make managing your contractors less labor-intensive and time-consuming
- Guarantee the safety of everyone who enters and works in your factory
- Make your contractors efficient members of your workforce, so they can perform their jobs in a safe environment



## Your own workspace

TenForce Contractor Management provides you with your own workspace. Here you can store company data and other information.



## Once place to store all data

With one central place to update and store certificates, statements and company details, all data is available at a glance. Everything is easily retrievable and you have to look in only one location to find the right data.



## One inbox to centralize communication

The dedicated inbox makes communication more efficient and comprehensive. Here you can centralize all qualification requests from customers. You don't have to deal with scattered emails and excel sheets anymore.



## Automated notifications

From now on, you are always prepared and it's never been easier to keep everyone in the loop. Automated notifications will alert you in time when documents are about to expire. All people involved will also be notified when they need to take action.

# The TenForce Contractor Management Process

## Qualify a contractor

- ✓ Define your own roadmap
- ✓ Send and manage qualification requests
- ✓ Subscribe a new contractor or invite an existing contractor
- ✓ Follow-up on qualification requests
- ✓ Communicate with your contractors via the platform

## Create and manage qualification request templates

- ✓ Pre-defined qualification requests create a more transparent and uniform evaluation process
- ✓ Make templates for any type of activity, type of contractor or other distinction

## Track and follow-up through reports

- ✓ Comprehensive set of overview and lists to easily report and follow-up
- ✓ Management reports allow you to reorganize data on your needs

## Keep the right people in the loop

- ✓ Automatic notifications, both in the platform and via email
- ✓ Notifications on outdated documents, need for revision, etc.

### Features:

- Full visibility with built-in overviews and reports
- Dynamic templates per contractor type
- Centralization and storage all contractor files
- Ability to create a predefined roadmap for the qualification process
- Easy search and retrieval of data when you need it
- Ensured regulatory compliance with automated audit trail
- 100% secured cloud data environment

[BOOK YOUR DEMO](#)

# 40%

less time spent on administrative follow-up

# 95%

decrease in volume of outdated documents

For more information or for a personalized demo, please contact us at [hello@tenforce.com](mailto:hello@tenforce.com)  
[www.tenforce.com](http://www.tenforce.com)

Our customers that trust TenForce for their Contractor Management:

